

**Please answer the following letter in more than 100 words.**

**You must use paragraphs, sentences, good punctuation and correct grammar.**

**You will get**

**5 points for word (spelling, punctuation)**

**5 points for sentences (grammar, structure)**

**5 points for text (meaning and information)**

Please write a description of someone you know. It could be a member of your family, a friend or anyone you know.

You should:

- Say their name and age and what they look like.
- Explain their job
- Explain the things they like to do
- Describe their character
- Say what you do/did with them.